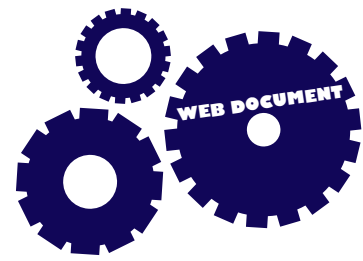




Quality Assurance Policy

Q.C. MANUAL



STATEMENT

This manual has been produced as an internal document for the benefit the transfer functions' staff. The implementation of a set of common working practices will improve the quality of the products, the service to the customer, productivity, employee morale, working atmosphere and importantly the profitability of the company.

For the procedures to work it needs full commitment by all members of staff. The procedures enable each departmental manager to maintain a high standard of performance. This means that all work is easily tracked and monitored, making individuals responsible for their output. It will also highlight training needs and it is down to the departmental managers to maintain records and then ultimately a professional and well-disciplined team.

A FULL COPY IS AVAILABLE FROM THE COMPANY IF REQUESTED